Mayor Gray, Chairperson of the Amesbury Elementary School Building Committee (AESBC), called the meeting to order at 4:30 PM.

NV5 distributed the meeting minutes from the prior meetings held on January 24, 2018.

Motion: Motion by Peter Hoyt, seconded by Mark Roccogrande to approve the meeting minutes. The motion passed unanimously.

Motion: Motion to approve Commitment and Budget Revision Request for BSC Group Invoice #9133862 made byPeter Hoyt, seconded by Jared Fulgoni to approve the Commitment and Budget Revision Request totaling $1,281.08. The motion passed unanimously.

The following invoices were submitted for approval:

- NV5 Invoice #115221 - $10,000.00
- DiNisco Design Invoice #9062 - $1,196.25
- BSC Group Invoice #9134182 - $1,281.08

Motion: Motion to approve the above invoices made by Jared Fulgoni, seconded by Mark Roccogrande to approve the invoices totaling $12,477.33. The motion passed unanimously.
4. NV5 Staff Change

Motion: Motion to approve NV5’s New Staffing Letter and Chart to be submitted to the Massachusetts School Building Authority made by Jared Fulgoni, seconded by Mark Roccogrande. The motion passed unanimously.

5. MSBA Process Update

The MSBA Board of Directors approved the Amesbury Elementary School Project to proceed in the Schematic Design Phase of the Project at their February 13, 2019 meeting.

The next milestones for the project, will be to determine at the March School Building Committee meeting to decided between Design Bid Build (MGL. Chap. 149) and Construction Manager @ Risk (MGL. Chap. 149A) construction delivery methods. NV5 gave a presentation and distributed materials to the committee on the (2) two delivery methods for members to review before the March School Building Committee Meeting. NV5 led a discussion of the many nuisances between the two construction delivery methods with Committee Members and DiNisco Design. The Project Team, along with the City officials, will continue to further refine the design of AES during the Schematic Design phase. The Project is anticipating Board approval of Schematic Design at the August, 28, 2019 MSBA Board of Director’s meeting.

6. Project Design Update

DiNisco began their presentation by updating the Committee on the feedback received from touring recently completed school projects with City and School Department officials, as well as Amesbury teachers. P. Hoyt commented that the tour of other NV5 and DiNisco Design projects was “helpful” in developing Amesbury’s vision for the new school.

DiNisco presented the updated floor plans and renderings of the proposed design, and reiterated that they are early in the process and that selection of the various materials will occur in the Design Development phase of the project. DiNisco used the existing topography of the site to reduce the mass of the building to better “blend” with the existing Cashman Elementary School. This will also reduce construction costs and energy consumption. The building will appear from the Student Drop-off area as a (2) two story building with the “Cafetorium,” Kitchen, and Facilities/Deliveries space building into the hill. The ”Cafetorium” will open up onto the play area. DiNisco stated that the preliminary landscaping would include the planting of Trees along the property line for Woodsom as natural visual barrier and warm, and earthy masonry tones to allow the building to blend into, and out of respect for, the surrounding natural landscape. This will also be cost-effective and durable.

The new school is carefully located outside of the wetlands “buffer zone” setbacks. The proposed orientation of the school will allow ample access to natural light throughout the building. The building layout allows night time community use of the gymnasium, Library, and Cafeteria, while securing and limiting access to the classroom wing. Entry axis approach will clearly define bus and vehicular traffic flow. Parking will be clear and simple with approximately 200 spaces, and easy access to the building. An “outdoor classroom” featuring outdoor play space will be created between the existing Cashman and the new AES with a focus on the hillside that rises to the northeast. Play space is all ADA accessible. NV5 stated that DiNisco’s proposed design is cost effective, while carefully balancing the needs outlined in the education program. The roof will be structured for future solar panels.

7. Project Meeting Schedules
Discussion

**WORKING GROUP:** A Working Group, headed by Amesbury Superintendent Dr. Fulgoni, as main contact, will gather input from faculty and staff and facilities personnel who will advise Dr. Fulgoni. Mr. Fulgoni will present information to the full AESBC for approval/action. Meetings to be held bi-weekly on Thursdays at 9:00-11:00 AM with Dr. Fulgoni, DiNisco Design, NV5 and invited guests. Next meeting is February 7, 2019 at 9:00 am at Supt. Office. Mayor Gray will also be in attendance.

**BUILDING COMMITTEE:** The Amesbury Elementary School Building Committee (AESBC) will meet monthly on the 4th Thursday of each month at 4:30 PM.

**School Committee Meeting:** TBD

**Community Forum:** March 25, 2019 @ 7:00 PM at Amesbury High School

NV5 will send meeting maker for all meetings.

6. **Next Steps in the Feasibility Study/Schematic Design Phase**

   Construction Delivery Method Selection: March 28, 2019

9. **Other Business**

   There was no other business.

10. **Public Comment**

    There was no public comment.

11. **Adjournment**

    The meeting was adjourned at 6:16 PM.

*These meeting minutes were prepared by NV5. Please notify NV5 within 48 hours of receipt of this document regarding any required corrections or clarifications.*