A M E S B U R Y S C H O O L C O M M I T T E E M E E T I N G

**AMESBURY HIGH SCHOOL - HIGHLAND STREET**

**MONDAY, MARCH 5, 2018 7:00 PM**

1. Call to Order of Regular Meeting

II. Comments by Visitors and Delegations

III. Presentations and Administrative Reports

1. School Spotlight – Amesbury and Cashman Elementary Schools
2. Report of the Superintendent
3. Report of the Director of Finance and Operations
4. Report of the Director of Student Services

IV. Communications

1. SAC Report – Michael Gonthier
2. Other

V. Items for Approval or Early Consideration

1. Whittier Tech School Committee Representative
2. Approval of Minutes: 02/05/18
3. Approval of Warrants: 2/15/18 $431,513.83

3/1/18 $309,382.59

1. Fees Review (transportation, athletics, and cafeteria)

VI. Informational Items

1. Subcommittee Reports
2. Finance/Budget Subcommittee

2. Policy Subcommittee

3. Personnel Subcommittee

4. Joint Education Subcommittee

5. Building and Grounds Subcommittee

6. AES School Building Committee

VII. Future Meetings and Agenda Items

1. William Scott, Dir. of Community & Economic Development – DIF Presentation (TBD)
2. Personnel Subcommittee Meeting – March 19, 2018 @ 5:00 pm
3. Policy Subcommittee Meeting – March 19, 2018 @ 6:00 pm
4. Building and Grounds Subcommittee Meeting – March 19, 2018 @ 7:00 pm
5. Curriculum Subcommittee Meeting – April 2, 2018 @ 5:00 pm
6. Finance Subcommittee Meeting – April 2, 2018 @ 6:00 pm
7. Winter Sports Recap – April 2, 2018
8. School Spotlight: Amesbury Middle School – April 2, 2018
9. Curriculum Update – April 2, 2018
10. Superintendent’s Proposed Budget (TBD)

VIII. Adjournment

The listing of matters is of those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Please make sure that all cell phones are placed on the silent mode while School Committee meeting is in session.

Amesbury School Committee

2017-2018 Goals

The Amesbury School Committee is committed to supporting the students and staff of the Amesbury Public Schools. To that end, they have established the following goals:

1. **To establish an instrument/system to monitor progress on the District Strategic Plan, Superintendent Goals, and School Achievement Plans.**
   1. Action Steps:
      1. Establishment of a subcommittee to develop tools/systems to measure progress in the district
      2. Review of these tools with the Superintendent and School Committee
      3. Establishment of schedule for periodic check-ins on progress
      4. Report status of progress monitoring at a pre-determined interval schedule at school committee meeting
      5. Publish information on district website to ensure transparency and provide opportunity for community input
   2. Output:
      1. Tool/system for monitoring progress
   3. Outcome:
      1. Improvements/Growth in areas identified in the Strategic Plan, Superintendent Goals, and School Improvement Plans.
2. **To examine structure of the SC subcommittees to better support overarching goals of the school committee**
   1. Action Steps:
      1. Formation of subcommittee to:
         1. evaluate the function of current established subcommittees
         2. analyze the structure/schedule of the current established subcommittees
         3. explore the need for alternative subcommittees which may serve a different function for the district (i.e. curriculum subcommittee)
         4. Identify strategies to increase public attendance and involvement at subcommittee meetings and ensure effective use of meeting time
      2. Recommend adjustments in subcommittee structure to the School Committee Chair for consideration
      3. Identify annual goals for each subcommittee
      4. Create a calendar of topics to be discussed at the subcommittee meetings
      5. Establish a consistent meeting schedule for each subcommittee for the year
   2. Outputs:
      1. List of subcommittees, including names of members on the subcommittee and dates of meeting and topics to be discussed
      2. Document which identifies goals of each subcommittee
      3. Posting of committee information on district website
   3. Outcomes:
      1. Increased participation/involvement from community
      2. Increased effectiveness of subcommittee meetings
3. **To continue to engage the school and residents in the community on the vision of student achievement**
   1. Action Steps:
      1. Identification of subcommittee to facilitate discussion about this topic
      2. Review of current methods for communicating out to the public and ways in which members of the community are able to provide input/feedback
      3. Establish a survey of community members to determine ways to improve communication and ensure transparency regarding the schools
      4. Evaluate the results of the survey and utilize this data to develop a strategy for community outreach
      5. Provide training and information to committee members for engaging the community
   2. Outputs:
      1. Assignment of task to a subcommittee by the Chair
      2. Development, Implementation and Analysis of Community Survey
      3. Establishment of a public campaign to promote the schools and ensure community awareness of school happenings
   3. Outcomes:
      1. Increased awareness of and support for the school district