

This course is made up of three parts: A, B, and C. Each part is one quarter long. Overall, there will be a mixture of algebra, geometry, and probability & statistics. There will be group and individual work.

**Required Materials:** You must bring **ALL** of the following to class **EVERY DAY**:

1. **Scientific Calculator** (has SIN, COS, TAN buttons). Graphing calculators are ok, but not required.
2. **3-Ring, Loose-leaf Notebook** (1 or 1.5 inches wide) for **MATH ONLY**
  - Dividers labeled for two sections: **1) Notes/Assignments** **2) Quizzes**
  - Notebook Paper in the notes/assignment section
3. **Writing Utensil:** pen or pencil are permitted; pencil is **highly recommended**.
4. **COVERED Textbook**

If you cannot afford any of the above items, please see me and I will assist you in obtaining them.

## **GRADING...**

**(70%) Tests and Quizzes:** See me to arrange a time to make up a missed test. Most quizzes won't be made up--they will be omitted (will not count for or against you). Unexcused absences result in a **ZERO**.

**(20%) Assignments:** Expect an assignment every day. For full credit, assignments must be complete with **work shown**. Note: Each quarter I will accept a late assignment **two times** with no penalties.

**(10%) Class Responsibility:** This will often "round up" or "round down" your overall grade.

- Arrive on time, with **ALL** necessary materials, prepared to learn.
- Be respectful of your classmates and of myself. Be willing to work with your classmates & me.
- Be responsible for your own learning: If you have questions or are confused, **do something, don't wait!** Ask a question in class, or get help from a classmate, friend, family member or me.
- Contribute to the class by asking questions, explaining concepts, and being cooperative.

**Extra Help:** See me A-block or after school. Please let me know at least one day in advance. Also, tutoring is often available through Mu Alpha Theta, the mathematics honor society--see an advisor.

**Absences:** Work may be made up (excused absences only). If you are absent on a Monday, Monday's work would be due on Tuesday and Tuesday's work would be due on Wednesday. It is **YOUR RESPONSIBILITY** to get your missed work from a classmate or me. **IMPORTANT: If you are not on the absence list as excused, it is your responsibility to get an "Excused Absence Card" from the office or show me a note from home or all missed work will receive a ZERO grade.**

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Parent & Student: Please contact me in person, by email ([ackermant@amesburyma.gov](mailto:ackermant@amesburyma.gov)), or by telephone (388-4800) if you have questions/concerns. Then, please read and sign below:

**STUDENT:** "I understand and agree to abide by the policies described in this document."

**(PRINT NAME):** \_\_\_\_\_ **(SIGN):** \_\_\_\_\_ **BLOCK:** \_\_\_\_\_

**PARENT/GUARDIAN:** "I understand and agree to support the policies described in this document regarding my son/daughter."

**(PRINT):** \_\_\_\_\_ **(SIGN):** \_\_\_\_\_

**PARENT PHONE(S) (HM, WK, CELL):** \_\_\_\_\_

**EMAIL(S) (clearly, please):** \_\_\_\_\_

**Academic Dishonesty:** Academic dishonesty will not be tolerated in any instance. When cheating, plagiarism, copying, or sharing of the same materials is detected, a zero will be entered in the teacher's gradebook for the assignment, quiz, test, paper, etc. In addition:

- The instructor will notify his/her department chair/director/Administrator and the parent/guardian of the student.
- Upon parental request, a conference will be arranged by the instructor and this meeting will include the parent/guardian, student, instructor, and the department chair/director.
- A report of the conference will be made to the Dean of Curriculum and a referral will be placed in the student's discipline file.

A student violating this policy will be subject to the following consequences:

- Immediate parent notification
- Department chair/director/Administrator notification
- A zero will be assigned for the assignment, quiz, test, paper, final exam, etc.
- Student may receive a suspension from school up to 3 days.

Teachers will clearly define when students may work together on assignments.